

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

PHONE: (562) 945-6431
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JANET QUENEAU
EXECUTIVE DIRECTOR

Community Advisory Committee
10:00 a.m. on November 20, 2025
8036 Ocean View Avenue
Whittier, CA 90602

MINUTES

A. Roll Call -The meeting was called to order at 10:08 a.m.

East Whittier - Present
El Rancho - Present
Little Lake - Absent
Los Nietos - Absent
South Whittier - Present
Whittier City - Absent
Whittier Union - Present

B. Approval of Agenda for November 20, 2025

Moved: Adriana Franco
Seconded: Gloria Ruiz
Vote: 4-0

C. Approval of Minutes for September 25, 2025

Moved: Gloria Ruiz
Seconded: Lauren Eggehorn
Vote: 4-0

D. Public Input

There were no community comments.

E. Budget Review

\$6,000 has been budgeted for CAC for the 2025-2026 school year.

a. Approved Expenses thus far for 2025-2026:

- i. Not to exceed, \$2,000 for interpretation and translation services for CAC 2025-2026 sponsored events.
- ii. Not to exceed, \$300 for supplies/materials, snacks and beverages for parent trainings/events held during the 2025-2026 school year.
- iii. Not to exceed, \$650 for supplies/materials, snacks and beverages for the fall 2025 Disability Resource and Transition Fair.

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- iv. Not to exceed, \$1,500 for food vendor at the fall 2025 Disability Resource and Transition Fair.

Total Not to Exceed Approved Expenses: \$4,450.00

Estimated Total Spent as of 11/12/2025: \$2,123.37

The CAC Board reviewed expenses approved thus far for the 2025-2026 school year.

F. Discussion Items

- a. Disability Resource and Transition Fair - Debrief
 - i. Attendance

	EW	ER	LL	LN	SW	WC	WU	Other	Total
Fair Attendance	2	2	3	0	7	9	32	7	62
Workshop #1	1	0	0	0	1	0	1	0	3
Workshop #2	0	0	0	0	0	0	2	0	2

The CAC Board discussed the Disability Resource and Transition Fair and reviewed the most recent attendance numbers. The CAC Board discussed ideas of possible change in day of the week, location, and format for future events to encourage more attendance; no specific decisions were made. The workshops received good feedback although attendance was low. The raffle prizes are always appreciated and the hamburger vendor was good.

- d. Proposal by DHH Department

Item d was moved up on the agenda. Dr. Sarah Carlton, presented a proposal for DHH socials hosted by the DHH department. This year, the socials would be structured a little differently than in the past allowing for three mini opportunities emphasizing connections and community building in the spring for students and parents. She requested CAC consider a sponsorship of \$450 for these events to help support the costs of food and refreshments. She thanked the CAC Board for their consideration to the matter and their generosity in the past.

- b. Understanding the IEP Process
 - i. November 13, 2025 - Debrief

Ms. Janet Queneau shared that this training was led by Dr. Vivian Rodriguez-Eads; it is provided twice a year. There were about ten people in attendance. There was good feedback and questions; we would like to continue offering this training on a

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regular basis.

ii. April 9, 2026

Ms. Janet Queneau reported the next "Understanding the IEP Process" will take place on April 9, 2026. The flyer is available on the WACSEP website.

c. Parent Trainings

i. New training proposal by danyelle s. goitia beal

Ms. Janet Queneau shared that she spoke with danyelle about a repeat of last year's training. She is excited to present for us. The cost will remain the same for the two hour training and there will be an additional incurred cost for the interpreter. The date of the training will be February 23, 2026, 9:00-11:00 AM.

e. Legislative Sharing Day - May 6, 2026

Ms. Janet Queneau shared the date of Legislative Sharing Day, May 6, 2026. The CAC Board discussed sending one CAC parent representative. There is a possibility of sending two parent representatives, if the budget allowed. Currently there were no bills on the docket related to special education and it has been more difficult to have conversations with legislators on Legislative Sharing Day. It may be more convenient to make appointments with legislators in their local offices.

G. Action Items

a. It is recommended that the CAC Board approve, not to exceed, \$450.00 to provide breakfast, lunch, materials, and supplies for the DHH social events to occur during the 2025-2026 school year. [Exhibit G.a]

Moved: Glenn Edwards
Seconded: Lauren Eggehorn
Vote: 4-0

b. It is recommended that the CAC Board approve, not to exceed, \$750.00 for a parent training provided by Loving Hands Family Support Services, LLC during the 2025-2026 school year. [Exhibit G.b]

Moved: Gloria Ruiz
Seconded: Glenn Edwards
Vote: 4-0

H. Director's Comments

Ms. Janet Queneau wished everyone a happy holiday season. She thanked everyone for

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their time and commitment.

- I. **Adjournment** - The meeting was adjourned at 11:01 a.m.

Moved: Lauren Eggehorn

Seconded: Gloria Ruiz

Vote: 4-0

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602