

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

Community Advisory Committee
10:00 a.m. on May 16, 2018
8036 Ocean View Avenue, Room 20
Whittier, California 90602

MINUTES

A. Roll Call

East Whittier – Hilda Lopez
El Rancho – Paul Caprietta
Little Lake – Not Present
Los Nietos – Not Present
South Whittier – Cheryl Goodman
Whittier City – Not Present
Whittier Union – Gloria Ruiz

B. Approval of Agenda for May 16, 2018

The Board made a motion to amend the agenda by adding two sub items, Whittier Union Transportation and CAPTAIN, to item F.

Moved: Cheryl Goodman
Seconded: Hilda Lopez
Vote: 4-0
Motion Carried

C. Approval of Minutes for March 21, 2018

Moved: Gloria Ruiz
Seconded: Hilda Lopez
Vote: 4-0
Motion Carried

D. Public Input

There were no public comments.

E. Budget Review

- a. \$5,000 has been budgeted for CAC for the 2017-2018 school year.
 - i. Approved cost thus far for 2017-2018:
 - a. \$ 581.19 approved for food and beverages associated with the 2018 Special Needs Resource Fair.
 - b. \$ 30.32 approved to pay printing cost of flyer associated with the 2018 Special Needs Resource Fair
 - c. \$ 1,064.13 approved for two CAC parent representatives to attend Legislative Sharing Day
- Total Funds Spent: \$ 1,675.64

F. Discussion Items

- a. Whittier Union Transportation
Mr. Rafael Delgado and Ms. Karen Torres provided an update regarding the change from Pupil Transportation Cooperative to Whittier Union Transportation, effective July 1, 2018. Mr. Delgado shared with CAC a few of the new features being implemented with the change and the training that will take place during the summer to ensure a smooth transition.
- b. Review of Legislative Sharing Day
Mrs. Ramos, Program Manager, shared that Mrs. Ruiz, Mrs. Lopez and herself met with legislators to ask for support to increase Special Education funding. Additionally, Mrs. Ruiz commented on the importance of building relationships and allowing legislators to hear from constituents.
- c. Returning CAC Board Members for 2018-2019
Mr. Shapiro thanked the CAC Board members for their participation. A discussion was had regarding the return of CAC Board members and the process of approval from each district.
- d. Planning for 2018-2019
 - i. Cyber Safety
The CAC Board determined that they would like to sponsor Cyber Safety training in the fall of 2018. They discussed potential ways to increase parent participation at this event.
 - ii. Special Needs Resource Fair
The CAC Board would also like to continue to sponsor the annual Special Needs Resource Fair in the spring of 2019.
 - iii. CAPTAIN
Ms. Lisa Torres presented information regarding the California Autism Professional Training and Information Network (CAPTAIN) program and requested sponsorship from CAC to hold an Evidence Based Practice Workshop at WACSEP. The CAC board members expressed the desire to sponsor this type of workshop in the 2018-2019 school year.

- e. Annual Service Plan & Annual Budget Plan
The Annual Service Plan and Annual Budget Plan were available for review.
- f. CAC Budget for 2018-2019
Mr. Shapiro reported that the CAC budget for 2018-2019 will be \$5,000.

G. Action Items

- a. It is recommended that \$500 be approved to support activities related to the 2018-2019 DHH Social Group, primarily to cover food, prizes and materials.

Moved: Hilda Lopez
Seconded: Paul Caprietta
Vote: 4-0
Motion Carried

H. Director's Comments

Mr. Shapiro shared that the new Director would be at the next CAC Board meeting in September. Mr. Shapiro expressed his appreciation to the CAC Board and acknowledged the exceptional work of the SELPA. He also thanked Mrs. Rytky for her work at WACSEP and announced that she would be leaving to pursue other endeavours within the East Whittier School District.

I. Adjournment- The meeting adjourned at 10:55 AM.

Moved: Hilda Lopez
Seconded: Cheryl Goodman
Vote: 4-0
Motion Carried