

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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**Community Advisory Committee**  
**10:00 a.m. on January 16, 2019**  
**8036 Ocean View Avenue, Room 20**  
**Whittier, California 90602**

## **MINUTES**

**A. Roll Call** - The meeting opened at 10:09 AM.

East Whittier – Absent  
El Rancho – Glenn Edwards  
Little Lake – Not Present  
Los Nietos – Not Present  
South Whittier – Cheryl Goodman  
Whittier City – Nasser Cortez  
Whittier Union – Gloria Ruiz

**B. Approval of Agenda for January 16, 2019**

Moved: Glenn Edwards  
Seconded: Gloria Ruiz  
Vote: 4-0  
Motion Carried

**C. Approval of Minutes for September 19, 2018**

Moved: Gloria Ruiz  
Seconded: Cheryl Goodman  
Vote: 4-0  
Motion Carried

**D. Public Input**

There were no public comments.

**E. Budget Review**

\$5,000 has been budgeted for CAC for the 2018-2019 school year.

The budget for the school year was reviewed.

## F. Discussion Items

### a. Welcome to new CAC Board Members

Ms. Queneau informed the CAC Board that two new CAC representatives had been approved by the member districts, one for El Rancho Unified School District and one for Whittier City School District.

### b. Cyber Safety training - "How to Keep Your Child Safe on Social Media" - January 28, 2019, 6:00 PM in the WUHSD Board Room

Ms. Queneau reported that all member districts had approved the cyber safety training flyer and WACSEP was promoting the event on its website, social media, and via email. She requested that the CAC Board help spread the word about the upcoming event.

### c. Special Needs Resource Fair

- i. Date - March 6, 2019
- ii. Proposed time – 4:30 – 7:30 PM
- iii. Proposed new title
- iv. Combining with WUHSD's transition fair
- v. Food vendor
- vi. Potential vendors

Ms. Queneau shared that this year the WACSEP CAC would be collaborating with the Whittier Union High School District Transition Program to sponsor, the newly titled, Disability Resource and Transition Fair and updated the CAC Board on the vendors that would be participating. The event will be held in the evening in hopes that it will increase attendance. Additionally, the CAC discussed having the same taco vendor, the Taco Bar, serve food for the first 100 attendees.

### d. CAC Brochure

- i. Brochure has been shared with all special ed. directors and is posted on the WACSEP website.
- ii. Brochure is being translated into Spanish.

Ms. Queneau shared that the CAC brochure had been posted on the website and sent to the Directors of Special Education of each member district. She also shared that the brochure was being translated into Spanish and would be posted on the website as soon as it was available.

### e. Legislative Day in Sacramento - May 2019

- i. Hilda Lopez and Janet Queneau to attend.
- ii. Are there any other CAC Board Members interested in attending?

Ms. Queneau shared that this would be her first time attending Legislative Day in Sacramento and would be attending with Hilda Lopez. She asked present CAC Board members if there was interest in attending. Gloria Ruiz agreed to attend as the second parent representative. The CAC Board discussed the importance of making connections with legislators who represent the Whittier community.

## **G. Action Items**

- a. It is recommended that \$600.00 be approved to pay the presenter for the cyber safety training.

Moved: Gloria Ruiz  
Seconded: Glenn Edwards  
Vote: 4-0  
Motion Carried

- b. It is recommended that \$120.00 be approved to pay the interpreter for the cyber safety training.

Moved: Glenn Edwards  
Seconded: Cheryl Goodman  
Vote: 4-0  
Motion Carried

- c. It is recommended that \$100.00 be approved to pay for food and beverages associated with the cyber safety training.

Moved: Gloria Ruiz  
Seconded: Nasser Cortez  
Vote: 4-0  
Motion Carried

- d. It is recommended that \$650.00 be approved to pay for food and beverages associated with the 2019 Special Needs Resource Fair.

Moved: Glenn Edwards  
Seconded: Cheryl Goodman  
Vote: 4-0  
Motion Carried

- e. It is recommended that \$100.00 be approved to pay for potential raffle prizes associated with the 2019 Special Needs Resource Fair.

Moved: Nasser Cortez  
Seconded: Glenn Edwards  
Vote: 4-0  
Motion Carried

\* Glenn Edwards left the meeting at 10:28 AM.

#### **H. Director's Comments**

a. CAC/Directors' Workgroup

Ms. Queneau updated the CAC Board on the CAC/Directors' Workgroup meeting. The workgroup held a planning meeting and discussed how to better communicate information to parents.

b. Other

Ms. Queneau shared that improvements were made to the WACSEP website making it more user friendly. She invited the CAC to share input and make suggestions for future changes.

#### **I. Adjournment-** The meeting adjourned at 10:48 AM.

Moved: Gloria Ruiz

Seconded: Nasser Cortez

Vote: 4-0

Motion Carried