

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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**Community Advisory Committee**  
**10:00 a.m. on May 15, 2019**  
**8036 Ocean View Avenue, Room 20**  
**Whittier, California 90602**

## **MINUTES**

### **A. Roll Call-** The meeting opened at 10:05 AM

East Whittier - Hilda Lopez  
El Rancho -Absent  
Little Lake -Absent  
Los Nietos -Absent  
South Whittier - Cheryl Goodman  
Whittier City - Marisol Rivera  
Whittier Union - Gloria Ruiz

### **B. Approval of Agenda for May 15, 2019**

Moved: Hilda Lopez  
Seconded: Gloria Ruiz  
Vote: 4-0

### **C. Approval of Minutes for March 20, 2019**

Moved: Gloria Ruiz  
Seconded: Hilda Lopez  
Vote: 4-0

### **D. Public Input**

There were no public comments.

### **E. Budget Review**

- a. \$5,000 has been budgeted for CAC for the 2018-2019 school year.
  - i. Approved Expenses thus far for 2018-2019
    - a) \$600 approved to pay presenter for the cyber safety training
    - b) \$120 approved to pay the interpreter for the cyber safety training.
    - c) \$100 approved to pay for food and beverages associated with the cyber safety training.
    - d) \$650 approved to pay for food and beverages associated with the 2019 Special Needs Resource Fair (New Name: Disability Resource and Transition Fair)

- e) \$2,400 approved to pay for two CAC parent representatives to attend Legislative Sharing Day in Sacramento.

Total approved expenses: \$3,870.00

The list of approved expenses was reviewed.

## **F. Discussion Items**

### a. Legislative Information Sharing Day – Review

Ms. Lopez reported having a positive experience and was happy to be able to attend the Legislative Information Sharing Day and meet with Senator Bob Archuleta. She hopes that other parent representatives get the opportunity to attend this event next year.

Ms. Ruiz shared that it was her third time attending the Legislative Sharing Day and gave a brief overview of what it entailed. She reported that they were able to meet Senator Bob Archuleta and speak to him about gaining his support on the special education bills and visiting WACSEP in the fall. Additionally, she thanked Ms. Queneau for her support and Ms. Burgos for her help in making the trip arrangements.

Ms. Queneau reported that this was her first time attending the Legislative Information Sharing Day. The team met with a staffer of State Assemblyman Ian Calderon's office and with Senator Bob Archuleta to request support on bills pertaining to funding around special education and family empowerment centers. She is looking forward to setting up a date for Bob Archuleta's visit, more information will be shared as the date approaches. Additionally, she complimented Ms. Lopez and Ms. Ruiz on how well they represented the WACSEP Community Advisory Committee.

### b. CAPTAIN Parent Workshop – May 22, 2019 – Workshop is full

Ms. Queneau reported that the CAPTAIN Parent Workshop was full and registration had been closed. She suggested having further discussion about hosting another one in the fall.

Ms. Ruiz commented that the CAC is making strides in connecting with people and promoting trainings using different methods. She was happy to hear that the workshop was full and parents were taking advantage of WACSEP's top notch trainers.

Ms. Rivera commented on the higher population of autism diagnosis and parents taking advantage of all services her child's district has to offer. She thought it was great that the CAC was having this training.

### c. Returning CAC Board Members for 2019-2020

All CAC Board members reported intentions of returning in 2019-2020 school year.

d. Planning for 2019-2020 – Workshops/Events

Ms. Lopez shared that she would like to replace the Cyber Safety training given that it seemed redundant if districts are holding similar types of trainings. She suggested a training not offered by the district similar to the CAPTAIN training.

Ms. Ruiz complimented the presenter of the Cyber Safety training for being engaging on a relevant topic that is constantly changing but found some of the information to be outdated and geared towards parent of older children. She suggested a workshop surrounding the differences between the diploma and no diploma track to help inform parents early of the differences and self-care for educators. and possibly posting workshops provided by reputable organizations on the WACSEP website.

Ms. Queneau gave a recap on the different trainings held this year. She reported that this year the CAC experimented with changing the time and location of the cyber safety training to see if it would increase attendance, unfortunately, it did not. The CAC and Whittier Union Transition Program hosted a resource fair but one of the suggestions noted was to look into a different venue and to possibly incorporate breakout sessions. She also noted that there was the desire to host another CAPTAIN training and our presenter, Lisa, would be open to holding another training in the fall. Lastly, she suggested keeping of list of possible topics for future trainings.

Ms. Goodman shared that trainings in the evening may be difficult for some parents to attend due to obligations with kids being home at that time. She suggested learning disabilities, behavior disorders and mental health as potential training topics.

Ms. Rivera suggested a workshop on IEPs to discuss what IEPs look like, the structure of goal banks and the goal of IEPs to better inform parents. She suggested the topics of respite and ISS.

Mr. Cortez suggested looking at the topic of twice exception students, special education Gifted and Talented Education (Gate) program.

e. CAC Budget for 2019-2020

Ms. Queneau reported the CAC budget for the 2019-2020 would be \$5,000. She also reminded the Board that any money remaining from the 2018-2019 budgeted \$5,000 would be returned to the districts.

f. Annual Service Plan & Annual Budget Plan

Ms. Queneau reported that the annual service plan and annual budget plan that she presented to the CAC Board were also made available at the public hearing earlier in the week. Additionally, she shared that the budget plan will have a new, more detailed format that will most likely be rolled out next year.

**G. Action Items**

- a. It is recommended that \$120.00 be approved to pay the interpreter for the CAPTAIN workshop.

Moved: Cheryl Goodman

Seconded: Hilda Lopez

Vote: 4-0

- b. It is recommended that the following CAC meeting dates be approved for the 2019-2020 school year:

September 18, 2019
<del>November 21, 2019</del> *November 20, 2019
January 15, 2020
March 18, 2020
May 20, 2020

\*The November meeting date has been corrected to show the correct meeting date.

Moved: Gloria Ruiz

Seconded: Hilda Lopez

Vote: 4-0

**H. Director's Comments**

Ms. Queneau thanked the CAC for their time, and for caring so much about the educational needs of all the students served by the SELPA. Additionally, she shared that she learned a lot in her first year and was proud to be part of the WACSEP CAC Board.

- I. Adjournment – The meeting was adjourned at 11:09 a.m.