

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

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JANET QUENEAU
EXECUTIVE DIRECTOR

Community Advisory Committee
10:00 a.m. on November 20, 2019
8036 Ocean View Avenue, Room 20
Whittier, California 90602

MINUTES

A. Roll Call – The meeting opened at 10:09 a.m.

East Whittier- Hilda Lopez
El Rancho – Veronica Ramirez
Little Lake – Lacey Harris
Los Nietos - Absent
South Whittier – Cheryl Goodman
Whittier City – Joel Escobar
Whittier Union – Gloria Ruiz

B. Approval of Agenda for November 20, 2019

Moved: Hilda Lopez
Seconded: Gloria Ruiz
Vote: 6-0

C. Approval of Minutes for September 18, 2019

Moved: Hilda Lopez
Seconded: Veronica Ramirez
Vote: 6-0

D. Public Input

Ms. Noemi Carbajal, parent, shared her appreciation for all the support her children had received from the SELPA and member districts. She thanked Jay Arroyo and Mr. Luis for helping her student transition from non-public school to a traditional school. Additionally, she shared that her daughter has transitioned to Santa Fe High School as a senior and is having a wonderful year.

E. Budget Review

- a. \$5,000 has been budgeted for CAC for the 2019-2020 school year.

- i. Approved Expenses thus far for 2019-2020
 - a) \$120 approved to pay the interpreter for the CAPTAIN workshop
- The list of approved expenses was reviewed.

F. Discussion Items

- a. Disability Resource and Transition Fair - March 10, 2020
 - i. Location
The CAC Board discussed potential locations and agreed that Pioneer High School would be a good location for this year's Disability Resource and Transition Fair due to its central location within the SELPA boundaries. Ms. Janet Queneau shared that we would be inviting the El Rancho Unified School District Transition team to collaborate with WACSEP and the Whittier Union High School District Transition team.
 - ii. Food Vendor
The CAC Board discussed potential food vendors and agreed to use a reputable hamburger caterer.
 - iii. Time - 4:00 - 6:30?
The CAC Board discussed having the Disability Resource and Transition Fair start and end earlier than last year. The CAC Board agreed that 4:00-6:30 PM would be appropriate.

- b. IEP Parent Workshop - January 14, 2020
Ms. Janet Queneau shared that the IEP Parent Workshop most likely would take place from 9:00 -11:00 a.m. WACSEP would create the flyer and send it to the member districts for approval. Additionally, she shared that Mr. Vasquez, Superintendent of Los Nietos, had offered to be part of the training.

G. Action Items

- a. It is recommended that \$92.00 be approved to pay for business cards for the CAC board members and alternates.

Moved: Hilda Lopez
Seconded: Gloria Ruiz
Vote: 6-0

- b. It is recommended that \$120.00 be approved to pay the interpreter for the IEP parent workshop in January 2020.

Moved: Gloria Ruiz
Seconded: Hilda Lopez
Vote: 6-0

- c. It is recommended that \$700.00 be approved to pay for food and beverages associated with the 2020 Disability Resource and Transition Fair.
*the minutes were corrected to reflect the correct year and name of event.

Moved: Veronica

Seconded: Gloria

Vote: 6-0

H. Director's Comments

Ms. Janet Queneau thanked the parents and staff for attending the meeting on a rainy day and for all the effort put forth for WACSEP families.

Ms. Janet Queneau shared that WACSEP would be hosting a blood drive through City of Hope on December 7, 2019 to support a staff member who was healing from leukaemia. She encouraged anyone interested to take a flyer and attend the blood drive.

Ms. Janet Queneau reported that the goal was to have the CAC Board Members review the Local Plan draft between January and March, as soon as a workable template was available.

I. Future Meeting Dates

INFORMATION ITEM

Due to a scheduling conflict, the Community Advisory Committee (CAC) has requested to formally change the CAC Board meeting date of May 20, 2020 to May 13, 2020.

J. Adjournment – The meeting adjourned at 10:42 a.m.