

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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Jimmy Templin  
Executive Director

**Community Advisory Committee**  
**10:00 a.m. on November 8, 2017**  
**8036 Ocean View Avenue, Room 20**  
**Whittier, California 90602**

## **MINUTES**

**A. Roll Call-** The meeting opened at 10:07 AM.

East Whittier - Hilda Lopez (arrived at 10:50 AM)  
El Rancho - Paul Caprietta  
Little Lake – Not Present  
Los Nietos – Not Present  
South Whittier – Cheryl Goodman  
Whittier City – Kim Ybarra  
Whittier Union – Blythe SaylorLoe

**B. Approval of Agenda for November 8, 2017**

Moved: Cheryl Goodman  
Seconded: Paul Caprietta  
Vote: 4-0  
Motion Carried.

**C. Approval of Minutes for September 20, 2017**

Moved: Cheryl Goodman  
Seconded: Paul Caprietta  
Vote: 4-0  
Motion Carried.

**D. Explanation of a “Meeting in Public” vs. a “Public Meeting” and Public Input**

- a. The Brown Act, Meeting in Public, and Public Input  
A brief overview was provided regarding the Brown Act and a meeting in public versus a public meeting.

#### **E. Public Input**

There were no public comments.

#### **F. Budget Review**

- a. \$5,000 has been budgeted for CAC for the 2017-2018 school year.  
The CAC has not made decisions on how money from the budget will be spent yet.

#### **G. Discussion Items**

- a. Cyber Safety Training – November 29, 2017  
Mr. Templin shared that Ms. Whitney Takacs agreed to conduct the Cyber Safety Training at WACSEP, this is her third time presenting at WACSEP. All seven member districts have approved the Cyber Safety Training flyer, however, it was agreed upon by CAC that the districts would be encouraged to make copies of the flyers to distribute but CAC would not be able to provide flyers for distribution.
- b. 15<sup>th</sup> Annual Abilities Awareness Fair- What We Learned  
The CAC had a booth and two parent representatives present at the 15<sup>th</sup> Annual Abilities Awareness Fair. Mr. Templin reviewed some of the vendors that were present that CAC may like to consider inviting to the Special Needs Resource Fair. Overall, it was a good event, geared for parents but elementary and transitions students and teachers were also invited to attend.
- c. CAC Resource Fair- Selecting a February Date  
The CAC was hoping to have the CAC Special Needs Resource Fair in the early spring, however, were considering February 7<sup>th</sup> or February 8<sup>th</sup> as potential dates. Mr. Templin suggested that the districts be consulted to ensure there were no conflicting events on those days.
- d. Parent and District Dialogue in Regards to CDE Compliance  
Parents had the opportunity of providing feedback to the districts on CDE compliance issues.  
\*Hilda Lopez arrived at 10:50 AM.

#### **H. New Business**

- a. WACSEP Website Review  
Mr. Templin shared that WACSEP was looking for ways to improve the WACSEP website and asked the CAC Board members to share their feedback and suggestions.

**Adjournment-** The meeting adjourned at 11:21 AM.

Moved: Cheryl Goodman

Seconded: Hilda Lopez

Vote: 4-0

Motion Carried.

\*Mr. Caprietta left the meeting prior to the adjournment and did not participate in the adjournment vote.